

Penang Heritage Trust

Preserving our Heritage for Future Generations

PERSATUAN WARISAN PULAU PINANG

Laporan Tahunan 2019/2020

Jun 2019 – Mei 2020

PENANG HERITAGE TRUST

Annual Report 2019/2020

June 2019 – May 2020



2020 Penang Heritage Trust Annual General Meeting

Dear Members of Penang Heritage Trust,

Notice is hereby given for the 2020 Penang Heritage Trust Annual General Meeting with the following details:

Date: 9th August 2020 (Sunday)

Time: 3.00pm to 4.00pm

Venue: Penang Heritage Trust Office

Agenda

1. President's message
2. Confirmation and approval of 2019 Penang Heritage Trust Annual General Meeting minutes dated 30th June 2019.
3. Annual Activity Report as of 31st May 2020.
4. Annual Financial Report as of 31st December 2019.
5. Matters Arising from 2019 AGM.
6. Appointment of Auditors for 2020-2021 term.
7. Other Matters
8. Adjourn and Tea

Announcements

1. PHT will be adhering to the RMCO SOP throughout the AGM hence members are required to RSVP via email or phone call to PHT office by Friday noon, 7th August 2020.
2. Members are required to do the following before entering PHT office :
 - i) Wear a face mask when entering PHT and throughout the meeting.
 - ii) Check-in via the QR code on the glass door;
 - iii) Have their body temperature scanned and recorded;
 - iv) Sanitize hands upon entry
3. PHT will not handle membership renewal during the AGM. Members who wish to renew their membership are requested to do so before the AGM via bank transfer or make cash payment at PHT office. Please refer to email for the bank details.
4. Members who wish to raise specific issues for the AGM can submit their written concerns to PHT via email (info@pht.org.my).

Thank you.

**PERSATUAN WARISAN PULAU PINANG
PENANG HERITAGE TRUST**

Registered Address:
26 Lebuhraya 10200 Pulau Pinang

**ANNUAL GENERAL MEETING 2019
MINUTES OF MEETING**

30th June 2019

2.30pm to 4.00pm

Penang Heritage Trust Office



IN ATTENDANCE

Dato' Dr Anwar Fazal	L-26034
Alexandra Ong Goay Kee	O-26062
Alexis Kerr	O-26304
Ann Cutter	O-26465
Annelies Allain	L-26001
Bendula Wismen	L-26970
Beryl Nolan	O-27173
Brian Everett	L-26986
Chong Kwang Yew	O-27100
Chow Chee Kit	O-26764
Clement Liang Chow Ming	L-26954
Cornelius Obert	O-26847
David Giam	O-27151
Dato' Eustace Anthony Nonis	L-26999
Fatimah Hassan	O-27011
Jack Ong Chong Teik	O-27174
Jean-Pierre Allain	L-26992
Dato' Khor Teng How	L-26060
Kheng Yi Ping	O-27106
Khoo Salma Nasution	L-26056
Leong Hon Yuen	L-27003
Lillian Tong Poh Kheng	O-27099
Lim Gaik Siang	L-26983
Loo Chee Hin	O-27113
Magdeline Leong	L-27002
Marie-Louise Oh	O-26497
Marron D A	O-26059
Peter Yeoh	O-27168
Rita Obert	O-26848

Sukhvinder Kaur	O-27072
Teh Ewe Hoon	O-26543
Trevor Sibert	O-26662
Woo Yee Saik	L-27008
Yeoh Hong Ghee (Elaine)	L-26987

ABSENT WITH APOLOGIES

Boon Leua Aroonratana	O-26938
Douglas Fox	O-26273
Elizabeth Moggie	O-26826
Geoffrey H. Read	L-26585
Kim Jane Saunders	O-26980
Leslie A.K. James	O-26517
Loh-Lim Lin Lee	L-26032
Marlene Fox	O-26491
Pow Lin James	O-26518
Sandra Leong	L-27007
Tan Gim Aik	L-27005
Tess Ternio	O-27167

1. President's Address

PHT President Lim Gaik Siang called the meeting to order at 2.30pm and extended her warm welcome to all the members who attended. She started her address by informing the members that PHT with 40 other organisations started Penang Forum (PF). PF was formed by a progressive public-interest civil groups in 2008 and had mooted the development of a Transport Master Plan (PTMP) for Penang State.

She continued her address by highlighting advocacy work of PHT especially in the Penang Transport Master Plan (PTMP) and the redevelopment of Pulau Jerejak. PHT have been working with other counterparts who are involved in Sungai Leprosy, to list Pualau Jerejak and Sungai Buloh Leprosarium as Unesco World Heritage Sites. Unfortunately, the Penang State Government is not interested in this listing. She thanked those who had supported PHT through the advocacy work done in these areas.

2. Confirmation of Minutes of Penang Heritage Trust Annual General Meeting 2018.

The minutes to the 2018 PHT AGM were read by Hon. Secretary Ben Wismen. The minutes were proposed for adoption with no amendments by Dato' Anwar Fazal (L-26034) and seconded by Fatimah Hassan (O- 27011).

3. Penang Heritage Trust Annual Report 2019

Hon. Secretary Ben Wismen presented the PHT Annual Report as of 31st May 2019.

1. Membership Report

- 1.1. PHT registered 272 members as of 31st May 2019 with the following breakdown of membership: 14 Founding Members, 133 Life Members, 120 Ordinary Members and 5 Student Members.
- 1.2. The decrease in membership numbers may be attributed to the reduced number of activities carried out last year. Most of the activities held in 2018 were focused on the PTMP and PIL campaigned and were not targeted to our members. However, the council had realigned its focus and have planned for more members-based activities for 2019.

2. Programmes and Projects

2.1. PHT Living Heritage Treasures Awards (LHTA)

- 2.1.1. The LHTA continue with the support of George Town Heritage Hotels. Eight individuals are awarded in recognition of their skills, trade or expertise and are given an honorarium to support them.

2.2. Penang Apprenticeship Programme for Artisan (PAPA)

- 2.2.1. PHT had permanently closed the PAPA office in Acheh Street since August 2018.
- 2.2.2. The following PAPA workshops were conducted in the previous year :
 1. Nyonya Chang (Dumpling) – 4th August 2018
 2. Chinese Knots – 19th January 2019
 3. Angku Kuih – 17th March 2019
- 2.2.3. PAPA is still actively looking for artisans to participate in our programmes and widen the variety of workshops that PHT-PAPA can offer.

2.3. Site Visits

PHT had organised the following site visits during since the previous AGM:

- 2.3.1. Site visit to Cherok Tokun and beyond in Bukit Mertajam (1 July 2018)

- 2.3.2. Peace and Co-existence Trail : Hu Yew Seah, Chinese Methodist Church, Tua Pek Kong Temple, Jewish Cemetery, Pakistan Mosque (9 December 2018)
- 2.3.3. Site visit to Church of the Immaculate Conception Penang (24 February 2019)
- 2.3.4. Site visit to Penang Buddhist Association (12 May 2019)

2.4. PHT Public Talks

The PHT Public Talks were talks organised by PHT to spread awareness and advocacy for our cause. The talks organised were:

- 2.4.1. Urban Conservation in the Historic Cities of Amritsar and Puri by Gurmeet S. Rai (5 August 2018)
- 2.4.2. Jerejak, A Site of Memory by Remy Prakash and Khoo Salma (18 August 2018)
- 2.4.3. Hajj the Malayan Experience 1860s-1941 by Dr. Aiza Maslan@Baharudin (18 November 2018)
- 2.4.4. "Sook Ching" 1942 and the Involvement of Chung Ling High School Penang : A New Interpretation by Dr. Tan Chee Seng (27 January 2019)
- 2.4.5. Tracing Shared Heritage : Histories, Archives and Technical Influences- Repairing in Context by Dr. Gwynn Jenkins (24 and 21 April 2019)

2.5. Monthly Tours

PHT continued with the Northam Road Protestant Cemetery Tour, held at the last Sunday of the month.

3. Advocacy Projects

PHT had done the following advocacy work in 2018-2019:

- 3.1.1. Penang Transport Master Plan (PTMP) and Pan-Island Link (PIL) (Between August – December 2018)
- 3.1.2. Penang State Structure Plan 2020
- 3.1.3. Pulau Jerejak
- 3.1.4. George Town Special Area Plan – A letter has been submitted to George Town World Heritage Inc. but no reply from GTWHI yet.
- 3.1.5. Penang Tolak Tambak – Penang Forum has submitted a 38 pages report to the Department of Environment.

4. Human Resources

Mr Lim Seong Lee, PHT's administrative assistant, left PHT in February 2019 following two years of service. The council recorded its appreciation to Mr. Lim for his service and contributions during his tenure in PHT. PHT members who are interested to be a volunteer can come forward to help in the office.

PHT has received interns from the following universities : Chinese University of Hong Kong, University of Hong Kong, Hong Kong Baptist University, Tamkaing University (Taiwan), Ritsumeikan University, University Malaysia Kelantan and University Malaysia Sarawak.

The activity report was proposed for adoption by Dato' Eustace Anthony Nonis (L-26999) and was seconded by Ann Cutter (O-26465).

4. Penang Heritage Trust Financial Report 2018

PHT Hon. Treasurer Derek Loo presented the financial activities and report as of 31st December 2018.

The PHT funds were split into two, namely projects fund and general fund. For 2018, the projects fund was at RM 569,538.00 whereas the general fund was at RM 501,326.00. The total income received for the 2018 financial year was RM 46,834.00 and the total expenditure were RM107,897.00. PHT charged out RM 52,361.00 from the projects and received donations of RM10,430.00, resulting in a surplus RM 1,728.00 for the year 2018.

Clement Liang (L-26954) proposed for the adoption of the financial report and was seconded by Jean-Pierre Allain (L-26992).

5. Penang Heritage Trust Council Elections

The Council Members of Penang Heritage Trust resigned en bloc to allow for the elections to happen. The elections were conducted by Dato' Anwar Fazal and were facilitated by Ben Wismen. The election results were as follows :

- i. Lim Gaik Siang
- ii. Khoo Salma Nasution
- iii. Ben Wismen
- iv. Derek Loo Chee Hin
- v. Loh-Lim Lin Lee
- vi. Clement Liang Chow Ming
- vii. Himanshu Bhatt
- viii. Jack Ong Chong Teik
- ix. Lillian Tong Poh Kheng
- x. Trevor Sibert

The elections were closed with consensus and a motion of thanks to Dato' Anwar Fazal for facilitating the elections.

6. Appointment of Auditors

The reappointment of Al-JeffriDean as auditors for the coming financial year was motioned by Ben Wismen. The motion was agreed and was proposed for acceptance by Jack Ong Chong Teik and seconded by Dato' Eustace Anthony Nonis.

7. Adjournment

The Penang Heritage Trust Annual General Meeting 2019 adjourned at 4.00pm with a motion of thanks to president Lim Gaik Siang and the other council members.

PHT AGM 2019 Minutes

Prepared by,



Ben Wismen
Honorary Secretary 2019-2021

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1. President's Message

As I have reported last year, PHT is still very concerned on a few mega projects which will have big impact and irreversible damage on the cultural and natural heritage in Penang. The Penang State Government has been advocating for the continuation of projects including the unsympathetic version of Penang Transport Master Plan (PTMP) and a cable car from the Penang Botanic Gardens to Penang Hill.

In the PTMP, there are proposal of highways and tunnels that cut across mountains and will cause severe impact and risk to major public and private assets including the Ayer Itam dam, the Penang Hill viaducts and the Penang Municipal Park. The proposed reclamation of three islands at the south will also cause immense terrestrial and marine environmental degradation in Penang and all the way to Kuala Kurau in Perak.

Unfortunately, all these projects have been approved by various authorities and Penang State Government is very keen on executing these projects, despite the change of federal funding policies. However, the global COVID-19 pandemic had slowed down the progress of these projects and offer a moment of respite before the battle continues.

Throughout the past eight months, PHT had organised five PAPA workshops and eight talks in the past eight months. This was in line with our focus of organizing more activities for our members. We had also recently organised an award ceremony for Living Heritage Treasures Award (LHTA) on July 7 this year, to commemorate George Town- Melaka World Heritage Day. With the kindness from our sponsor, George Town Heritage + Hotels, we successfully disbursed the annual financial aid and a special COVID-19 recovery aid to our existing awardees. This year, upon request from our sponsor, a special LHTA recognition was given to the ninety-two-year-old joss stick maker, Mr. Lee Beng Chuan. Mr Lee is a familiar face for George Town's living heritage as he still shares his knowledge and experience with visitor to his shop in Lorong Muda.

Due to the COVID-19 pandemic, we have stopped all our activities since March, with the last talk delivered just before we entered the MCO period. Some of the planned heritage courses and internship programmes with foreign universities were also postponed.

I sincerely hope that pandemic situation improves in the future and we can resume to organise more activities for the members.

Lim Gaik Siang
President

2. Penang Heritage Trust Council Members

The Council Members for the 2019-2020 term were elected following the PHT Annual General Meeting held on 30th June 2019. The present Council Members and Executive Committee are as such:

President:	Lim Gaik Siang
Immediate Past President:	Dr Choong Sim Poey
Vice President:	Khoo Salma Nasution
Honorary Secretary:	Ben Wismen
Honorary Treasurer:	Derek Loo Chee Hin
Council Members:	Loh-Lim Lin Lee Clement Liang Chow Ming Himanshu Bhatt Jack Ong Chong Teik Lillian Tong Poh Kheng
Trustees:	Dato' Anwar Fazal Laurence Loh Dr Choong Sim Poey
Auditor:	Aljeffridean Chartered Accountants

The Council Members had met six times over the 2019-2020 period with the following details:

- 1st PHT Council Meeting (2019-2021) – 30th June 2019
- 2nd PHT Council Meeting (2019-2021) – 5th July 2019
- 3rd PHT Council Meeting (2019-2021) – 25th October 2019
- 4th PHT Council Meeting (2019-2021) – 13th December 2019
- 5th PHT Council Meeting (2019-2021) – 12th March 2020
- 6th PHT Council Meeting (2019-2021) – 3rd July 2020

The council members would like to express their heartfelt appreciation to all members, friends and family for supporting their work during the past term.

3. Membership

Penang Heritage Trust is a membership-based organisation, run largely based on the member subscriptions and support. There are five membership categories and four are open for subscriptions. The membership duration runs from the 1st January and ends on 31st December of the year, except for Life and Founding Members.

Penang Heritage Trust's membership subscription as of 31st May 2020 is as follows:

Membership Category	No. of Members (31 May 2020)	No of Members (31 May 2019)
Founding Members	14	14
Life Members	136	133
Ordinary Members	116	120
Student Members	2	5
Junior Members	0	0
Total Members	268	272

The total members of Penang Heritage Trust, as of 31st May 2020, stands at 268 members instead of 272 members last year. The decrease in membership numbers may be attributed to the reduced number of activities carried out throughout the reporting period. While we managed to carry out several site visits and talks in 2019, most of the activities planned for 2020 were postponed due to the COVID-19 pandemic. The nationwide lockdown from March to May 2020 had affected our ability to conduct outreach activities to grow the number of members of the Trust.

PHT would like to gently remind members to renew their membership at the start of the year, as regular membership expires as of 31st December of the said year. Members can also take opportunity to renew for three years or convert their Ordinary Membership to Life Membership for a one-time fee of RM1000, hence reducing the need to renew the membership annually.

4. Programmes and Projects

The following are programmes and projects carried out by Penang Heritage Trust throughout the year. The programmes and projects are developed based on the objectives of preserving and conserving our heritage assets for the next generation.

4.1 Living Heritage Treasures Awards (LHTA)

This year marks the 16th year of this programme, begun first in 2004 by PHT seeking to identify Penangites who carry skills that need to be acknowledged, documented, preserved and transmitted. UNESCO has stated that Living Heritage Treasures are persons who embody or who have, in the highest degree, the skills and techniques necessary for the production of certain aspects of our culture, the life of our people and the continued existence of our cultural heritage.

The LHTA Programme has led to acknowledgement, publicity, documentation of process and apprenticeship wherever possible.

The current award recipients are:

1. Kok Ah Wah, 80 years old (2006) – Handmade signboard carver
2. Ooi Siew Kim, 80 years old (2006) – Hokkien puppet troupe owner
3. Noo Wan @ Wan Dee Aroonratana, 96 years old (2007) – Thai Menora performer/ cultural expert/ shaman
4. Toh Ai Hwa, 69 years old (2008) – Last Teochew puppet troupe owner
5. N.B. Samarasena, 95 years old (2009) – Master jeweller
6. Sim Buck Teik, 91 years old (2009) – Master rattan weaver

7. Cecil Rajendra, 79 years old (2015) – Poet/ human rights activist
8. Haja Mohideen, 72 years old (2017) – Traditional songkok maker

4.2 Penang Apprenticeship Programme for Artisans (PAPA)

As informed in last year's report, PAPA has ceased to operate from its rented Acheh Street shoplot due to increasing costs. PAPA has found that the most popular of its activities revolve around workshops. These have focused on weekend sessions or a series of sessions with basket weavers and carvers as well as the joss-stick maker and the beaded embroidery work artisan.

PAPA has also conducted several very popular culinary workshops where the focus has been on traditional Penang foods especially those that are progressively becoming rarer. These have included Nyonya Chang making (as opposed to the ever popular ordinary Bak Chang,) Ang Koo making with the use of non-chemical red dyes and with more health-conscious ingredients.

Others have included the Penang Straits Chinese Cuisine, where three authentic dishes have been taught by the chef. The dishes are Nasi Ulam, Kerabu Bokney Keh and Otak-Otak.

Besides that, PAPA has conducted a Tang Yuan making workshop, to elaborate how the Chinese celebrated winter solstice festival in Malaysia. The most interesting workshop are Nyonya Kuehs making on three type of kuehs, that are Ondeh-Ondeh, Rempah Udang and Or Kueh. These are teatime snack for Penang Nyonyas.

We look to our members to provide more ideas as well as expertise and interest.

The following PAPA workshops were conducted for this reporting period:

1. Rattan Weaving Workshop (for beginners) – 18th August 2019
2. Penang Straits Cuisine Workshop – 15th September 2019
3. Tang Yuan Workshop – 5th December 2019
4. Nyonya Kuehs Workshop – 23rd February 2020
5. Beaded Shoes Workshop – 29th February 2020 & 1st March 2020

4.3 Site Visits

The site visits remained a feature within the PHT programmes as it brings members and the public to interesting places and sites and experts are engaged to deliver insider or lesser-known knowledge and facts to the audience. The following site visits were conducted last year:

1. *Western Road Christian Cemetery (28 July 2019)*

The site visit to Western Road Cemetery was led by our Vice President, Khoo Salma and saw the participation of PHT members as well as several members of the public. The visit was insightful as the group was led across the grounds to admire and understand the history and heritage of the cemetery. The group was shown the Protestant and Catholic sides of the cemetery, as well as interesting tombstones including one with a resting dog.

2. *Bukit Mertajam Town (11 January 2020)*

On 11 January 2020, PHT organised an exploration tour to Bukit Mertajam led by council member Clement Liang. With a full bus load of PHT members, Rakan BM local guide Mr. Tneh Teo Weng brought the group to walk the old town and shared many local unknown stories. Before returning to George Town, everyone enjoyed a snack break at the food court in front of the old Tua Pek Kong Temple.

4.4 PHT Public Talks

These talks were organised by PHT to promote awareness and disseminate interesting information on heritage related issues.

1. *Chinese Dialects in Penang : Recognising Language Maintenance Efforts (09 June 2019)*

This talk was conducted by Dr Teresa Ong Wai See with her research on the decline and efforts put in place to maintain the use of Chinese dialects in Penang.

2. *Climate Change and Sea Level Rise Impacts on Penang (20 July 2019)*

This talk was conducted by Prof. Dr. Hans-Dieter Evers on how would rising sea levels affect governance, security and planning and what are the actions that can be taken to mitigate this phenomenon.

3. *Phor Thor in Penang (18 August 2019)*

This talk was conducted by Ben Wismen and focused on the Chinese Hungry Ghost Festival in Penang. Some interesting stories were shared on the festival and a short discussion was held on the relevance of this festival within the context of modern-day Penang.

4. *The Voiceless People Shout (19 September 2019)*

Conducted by Dr Rungsima Kullapat, her talks focused on the Phimai Old Town, a living community from the pre-historic period to the present. Thai Government policy planning focusses only on the layer of Khmer and neglecting the heritages of the people currently living in this space.

5. *Who was Martina Rozells? (29 September 2019)*

This talk was conducted by Dato' Eustace Nonis and moderated by Dato' Anwar Fazal. The talk was an attempt to separate fact from fiction and gave an accurate account about Martina Rozells and her relevance in Penang's history. The talk ended with a call for action from the Penang Eurasian Society and Penang Heritage Trust to rename part of Leith Street as Martina Rozells Street.

6. *Urban Civil Society in British Malaya, 1900-1940 How Middle-Class Asians Learned to cope with Colonial Rule (20 October 2019)*

Conducted by Dr. Lynn Hollen Lees, her talk focused on her book with the same title and discussed the ways of how middle-class Asians adopted to the British colonial rule and established a new set of norms in the name of equality and "public interest".

7. *Film Screening & talk – A Fisherman's Prayer (26 October 2019)*

A short film by Andrew Han about En. Zakaria, a fisherman from Sungai Batu (South of Penang). A discussion session featuring Andrew and En. Zakaria on how the

proposed Penang Transport Master Plan proposed the reclamation of three islands south of Penang will affect the residents and community there.

8. *Tropical Art Deco, A Neglected Architectural Canon (14 March 2020)*

This talk was conducted by Alex J. Koenig emphasised on the Tropical Art Deco in former Malaya. The aim is to contribute to the awareness of a modernist era in tropical heritage.

4.5 Monthly Tours

The free monthly tour to Northam Road Protestant Cemetery is still ongoing, despite the closure of the Little Penang Street Market. Clement Liang, our PHT Council Member, conducts the tour every last Sunday of the month, and offers interesting stories about the graves within the historic Northam Road Protestant Cemetery.

The monthly tour was put on hold from March to May 2020 as the nation entered the Movement Control Order period.

5. Advocacy Projects

5.1 PTMP and PIL

Penang Heritage Trust continues to support efforts to reject the implementation of the Penang Transport Master Plan and Pan-Island Link proposed by the Penang State Government due to the scale of the projects and the potential effects on the built, cultural and natural heritage of Penang. PHT has also been supporting complementary groups such as the Penang Tolak Tambak initiative to reject further reclamation in Penang waters.

5.2 PHT Website

Information in the PHT Website was updated to project new material, including the insertion of additional information. Out-dated news articles were also designated to the archived sections. A small, but significant change, is that spelling for the entire website was changed to be consistently in U.K. English, reflecting the linguistic heritage of Penang.

However, the biggest change to the website was that in a long-required upgrade, it was finally migrated to be on a mobile responsive platform. This would ensure that the site look and perform well no matter what type of device or screen viewers use. Since the majority of people use mobile devices for browsing the internet, the website is optimised for any given scenario. A side-benefit of a responsive website is that search engines like Google rank responsive and mobile-friendly sites above desktop sites, where when someone searches from a mobile device, websites that are designed for mobile viewing will be listed first.

6. Human Resources

6.1 Staff and Office Administration

PHT office is currently managed by Ms Sariel Leong, our PHT administrative executive since 2017. PHT Council Members would like to take this opportunity to thank her for her continued service to the institution. PHT would also like to thank volunteers supported PHT in its daily office operations and during activities, and would welcome their continuous support in the future.

6.2 Internship

PHT continued to be a resource centre for internship for local and international research institutions. However, due to the COVID-19 pandemic, all internships were suspended until further notice.

Acknowledgements

Penang Heritage Trust would like to thank the following for their continuous support, network and collaboration for the previous year.

1. Arts-Ed
2. Badan Pelestarian Pusaka Indonesia (BPPI)
3. Badan Warisan Malaysia (BWM)
4. Boon Leau Aroonratana
5. Boon San Tong Khoo Kongsu
6. Centre for Global Archaeological Research, USM (CGAR-USM)
7. Cheah Kongsu
8. Church of Assumption
9. George Town World Heritage Incorporated (GTWHI)
10. Hong Kong Economic and Trade Office
11. Khazanah Nasional Berhad
12. Japanese Foundation
13. Majlis Bandaraya Pulau Pinang (MBPP)
14. Majlis Perbandaran Seberang Perai (MBSP)
15. Nara Machizukuri Centre
16. Penang Catholic Diocese
17. Penang Chinese Chamber of Commerce
18. Penang Diocesan Museum
19. Penang Forum
20. Penang Global Tourism (PGT)
21. Penang Institute (PI)
22. PHT Living Heritage Treasure Award recipients
23. Penang Teochew Association
24. Penang Tourist Guides Association (PTGA)
25. Ritsumeikan University, Japan
26. Royal Bintang Hotel
27. Royal Thai Embassy, Kuala Lumpur
28. Royal Thai Consulate-General, Penang
29. Seven Terraces
30. Tan Yeow Woon Culture and Heritage Research Studio
31. The Star Publications
32. The Star Pitt Street
33. Think City Sdn. Bhd

We would also like to acknowledge and thank all our funders, members, volunteers, donors and friends who very often came to assist in many ways. We apologise if anyone or anything has been inadvertently omitted or inaccurately stated.

-END-

Penang Heritage Trust

Treasurer's Report for the Year 2019

I am glad to present Penang Heritage Trust Treasurer Report for the Year 2019. Kindly refer to Auditor Financial Report for the year ended 31 December 2019 for full details.

In summary, our total Accumulated Fund of **RM1,063,071** is a combination of two funds namely:

- (1) General Accumulated Fund of **RM514,901**; and
- (2) Project Fund of **RM548,170**

1. Project Fund

Project funds is kept separate by PHT for the specific projects and proceeds from the projects (including secretariat fees and reimbursements) are transferred into the General Accumulated Fund after a particular project is closed, or partly withdrawn to reimburse the project costs (including office administration purposes). Please refer to Statement of Project Funds As At December 31, 2019 in page 5 of Auditors' Report.

Our active project funds for Year 2019 include funds for Penang Apprenticeship Program (PAPA) and Living Heritage Treasure Award (LHTA). No new project fund was added throughout the reporting period.

2. Income and Expenditure

The total income received, without project surplus, was RM48,222 as compared to RM46,834 in year 2018. The total office and administration expenditures for the year is RM84,683 as compared to RM107,897 in year 2018. Total deficit before project surplus is RM36,461 as compared to RM61,063 in year 2018. [Kindly refer to Appendix A for easy reference to our Income and Expenditures in year 2019.]

The project income received in year 2019 is RM45,496 as compared to RM52,361 in year 2018. Therefore, we have surplus RM9,035 for the year 2019 before donations, as compared to a deficit of RM8,702 in year 2018.

PHT received donations of RM4,540 for 2019, hence the final surplus for the year is recorded as RM13,575. This is compared to year 2018 whereby the donations received were RM10,430 and total surplus for year 2018 is RM1,728.

The total office and administration expenditures for the year 2019 was RM84,683 and is made up of payments to staff (57%), office maintenance (34%), and other miscellaneous cost (8%) compare to 68%, 23% and 9% respectively for the year 2018. [Kindly refer to Appendix B]

For the complete report with detailed breakdown on the respective costs and accounting factors, please refer to Audited Financial Report for PHT for year ended on 31st December 2019 as distributed.

Finally, we would like to thank our sponsors and collaborators for the PHT activities, project funders and all individuals and organizations who had made donations in monetary terms and in kinds to PHT.

Thank you.

A handwritten signature in black ink, appearing to read 'Loo Chee Hin', with a stylized flourish at the end.

Loo Chee Hin
Hon. Treasurer PHT
August 2020

Appendix A**Summary of Income Statement for the year of 2019**

	<u>2019</u>	<u>2018</u>
Admission fee - Life Member	3,000.00	3,000.00
Admission fee - New Member	870.00	780.00
Subscription	<u>10,130.00</u>	<u>2,970.00</u>
Contribution from Memberships	14,000.00	6,750.00
Fixed Deposit Interest	25,901.00	33,074.00
Mechandise and Sundry Income	2,421.00	3,010.00
Sundry Income	1,900.00	
Living Heritage Treasure Award Management Fee	<u>4,000.00</u>	<u>4,000.00</u>
Total Income Received	48,222.00	46,834.00
Office and Administration Expenditures	<u>-84,683.00</u>	<u>-107,897.00</u>
Total Deficit before Project Income	-36,461.00	-61,063.00
Project Income		
Project Income	24,570.00	14,695.00
Site Visit	636.00	3,987.00
PHT Talk	2,340.00	3,297.00
Insurance Claim	-	12,807.00
Heritage Trail	<u>17,950.00</u>	<u>17,575.00</u>
	45,496.00	52,361.00
Deficit from Operation	9,035.00	-8,702.00
Donation Received	<u>4,540.00</u>	<u>10,430.00</u>
Surplus for the year	<u>13,575.00</u>	<u>1,728.00</u>
General Fund C/F	501,326.00	499,598.00
Surplus for the year	13,575.00	1,728.00
General Fund at End of Year	<u>514,901.00</u>	<u>501,326.00</u>

Appendix B

Analysis of Office and Administration Expenditures

	<u>2019</u>	<u>2018</u>
Total Expenditures for the year	<u>84,683.00</u>	<u>107,897.00</u>
<u>Staff Costs</u>		
Accounting Fee	6,000.00	6,000.00
Bonus		
Casual Wages		
Employees' Provident Fund	4,516.00	7,116.00
Employees' Insurance System	138.00	216.00
Salaries	37,400.00	59,400.00
SOCSSO	604.00	946.00
	<u>48,658.00</u>	<u>73,678.00</u>
% of Staff Costs	57.46%	68.29%
<u>Office Maintenance Cost</u>		
Assessment and Quit Rent	1,287.00	1,220.00
Computer Expenses		
Depreciation	6,019.00	5,358.00
Insurance	2,329.00	3,334.00
Office Cleaning	3,600.00	3,600.00
Rental of Office Equipment	1,680.00	1,722.00
Repair and Maintenance	5,039.00	1,426.00
Telephone and Fax	4,915.00	4,653.00
Upkeep of Photocopy Machine	550.00	775.00
Water and electricity	3,501.00	2,744.00
	<u>28,920.00</u>	<u>24,832.00</u>
% of Office Maintenance Cost	34.15%	23.01%
<u>Other Expenditures</u>		
	<u>7,105.00</u>	<u>9,387.00</u>
% of Other Expenditures	8.39%	8.70%